

# PORTFOLIO JOURNAL

Each work day, you should write in your journal.

Include the following information:

*Put the date on the journal entry*

1. What it is that you accomplished for the day...
2. How you feel things went for the day...
3. How you feel about how things are going overall...
4. Is there anything you'd do differently today if you could?
5. What you think the next steps should be...

